

Basic System Architecture 1 Introduction the Vizion Platform®

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- 1. What is the Vizion Platform?
- 2. How to setup?

2. Design

- 1. Trackor Types
- 2. Trackor Tree
- 3. Applets
- 4. Tabs
- 5. Fields
- 6. Views and Filters
- 7. Row Editor



1. Introduction to OneVizion

What is OneVizion?

OneVizion is an application Platform as a Service

- Build Enterprise applications fast
- Operationalize data effectively
- Seamless integration with other applications
- Deliver to speed of Business
- Effective Program and Project Management
- High scalability
- Track application with Reports and Dashboards
- User audit at record and field level changes



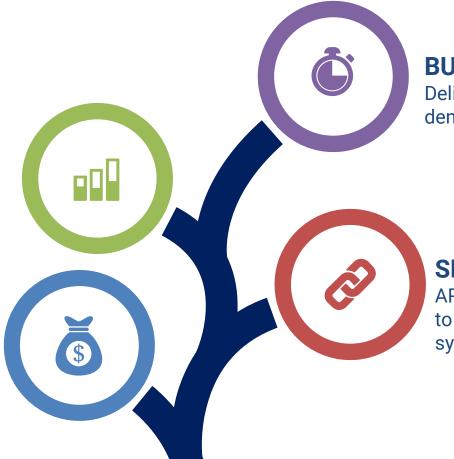


CONQUER YOUR SILOS

Stranded information can become a thing of past

REDUCE MAINTENANCE COSTS

Allows your company to focus on Business and Innovations



BUILD SOLUTIONS, FAST

Deliver to the speed that Business demands

SEAMLESS INTEGRATION

APIs, Imports, Exports provide the ability to seamlessly push/pull from any other systems

Working with the Vizion Platform – How to Setup?





Topic: Trackor Type and Trackor Record

What is a Trackor Type?

Trackor Types are primarily used for organizing Fields into logical groups representing a business process or object. Think of them as highly customizable containers that you can put Fields and other entities into and then use to control every aspect of interactions between those entities. Any Trackor Type can contain an unlimited number of Fields and can be related to other Trackor Types in a parent-child relationship via the Trackor Tree.

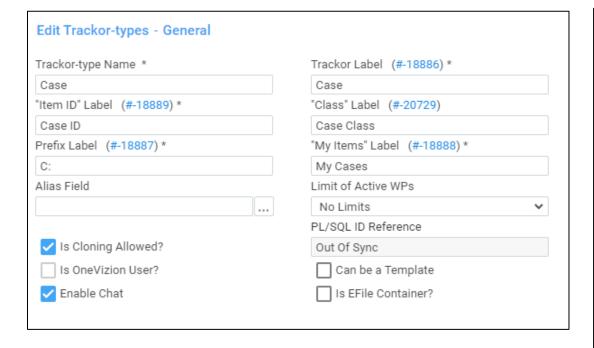
For more detailed information refer to the Trackor Type Documentation



What is a Trackor Record?

- Instance of the Trackor Type.
- Similar to an 'Object' or instance of a Class in programming language
- Ex. Jobs "X123", "X124", etc.
- Similar to rows in a spreadsheet.

Topic: Trackor Type Setup

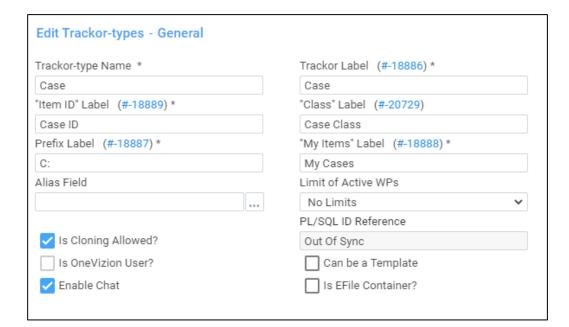


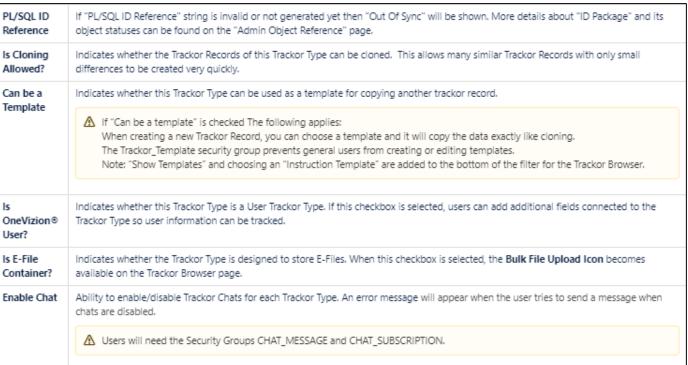


Field Name	Field Description
Trackor Type Name*	Contains the name of the Trackor Type used by the database. This name should be unique and descriptive, and it cannot contain spaces. Trackor Type names are limited to 30 characters.
Trackor Label*	Contains the name of the Trackor Type seen by the user. It is possible to use an already existing label or add a new one.
"Item ID" Label*	Determines the Field Label for the Trackor Key used on the General Info Tab of the Add and Edit Applets. It also shows as a column heading on the Trackor Browser Grid. It is possible to select from a list of Trackor ID labels or add a new one.
"Class" Label	Used to create a Trackor Class within a Trackor Type. For example, for a Trackor Type of "Candidate", it could have a Class of "Primary" or "Back-Up". It is possible to use an existing label or add a new label. This is step is optional.
Prefix Label*	Used to create a unique prefix for the Trackor Type. The value entered in this field displays as a prefix next to the Field Label. This makes it possible to see with what Trackor Type the field is associated with. It should be short (1-4 characters), descriptive (S for Site or C for Candidate), capitalized (AREA), and end with a colon (:).
"My Items" Label*	Used to label a checkbox on the Filter Applet. This checkbox is used to filter items associated with a specific user. It is possible to select from a list of labels or create a new one.
Alias Field	Used to add additional information to be displayed beside the Trackor ID. For example, it could display a vendor name beside the Vendor ID number to make it easier to identify the vendor.
Limit of Active WPs	 Options Include: No Limits: Add as many workplans without restriction to a Trackor Record / Trackor Type. Users will not be able to add tasks to tab and grids though and tasks would need to be viewed from task pages Single-Active WP of the same Template: Allows to have 2 workplans on a Trackor Record / Trackor Type of the same template as long as one of them is inactive. Users may add tasks to tabs and views. It can have multiple active workplans as long as they are from different templates. Single-Active WP: Same as Single-Active WP of the same Template except only one workplan.
	⚠ If "no limits" is chosen, then users cannot add tasks to forms or Trackor Browser Grid.

Topic: Trackor Type Setup







The user creating a **Trackor Type** will have full access to the **General Info** Tab for the Trackor Type they created.

If a user is restricted, however, it's also possible they will lack the privileges necessary to access the **Trackor Browser** and will therefore be unable to access the **General Info** tab.

There is a limitation of 6000 Trackor Types per installation.

Topic: Trackor Class

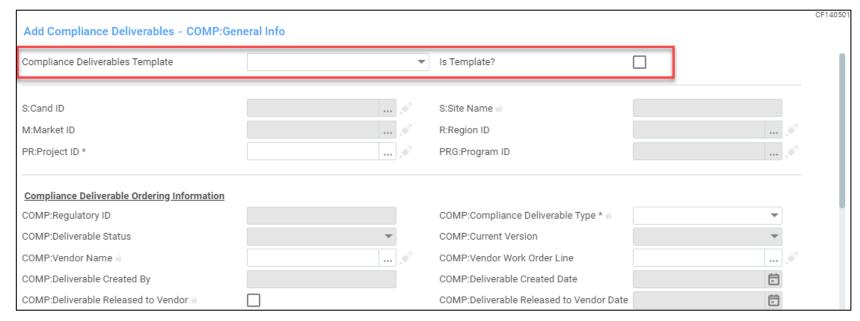
One Vizion
Simply Smarter Information Management

- A Trackor Type is similar to Java Class.
- A Trackor Class is similar to Java Class derived from a base class with extra attributes.
- Example would be equipment.
 - Has common attributes of part number, quantity, status, etc.
 - If you have class of radio and shed, then you can have a tab for Radio with frequency and a tab for Shed with height, width, color etc.
 - The tabs, applets, child Trackors will only be visible and usable if associated to the Class.
- Pros:
 - Fewer Trackor Types
 - Less complicated Trackor Tree
 - Easier Rollup
 - Simplifies user experience in Trackor Browser
- Cons:
 - Additional configuration required.

For more detailed information refer to the Trackor Classes Documentation

Topic: Can be a template?





If "Can be a template" is checked

- When creating a new Trackor Record, you can choose a template and it will copy the data exactly like cloning.
- The Trackor_Template security group prevents general users from creating or editing templates.

Compliance Deliverables Template				
▼	Show Templates	My Compliance		

Note: "Show Templates" and choosing an "Instruction Template" are added to the bottom of the filter for the Trackor Browser.

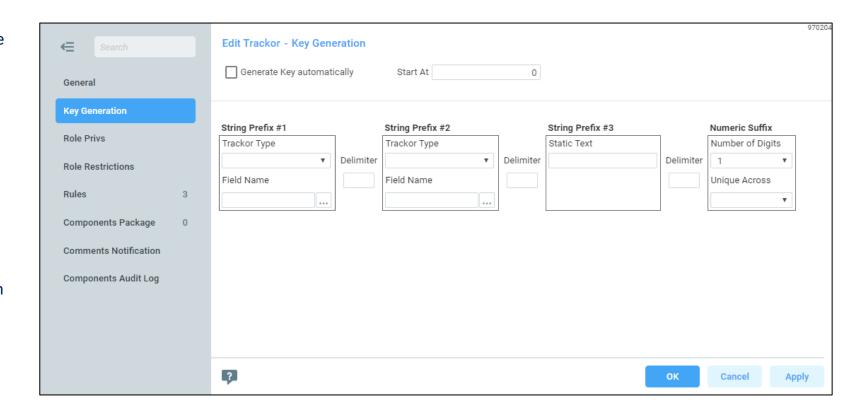
Topic: Key Generation



The Key Generation Tab allows users to automate the generation of the Primary Key for a Trackor Record. If the user DOES NOT check the "Generate Key Automatically" box, they MUST enter a unique ID manually.

If the user DOES check the "Generate Key Automatically" box AND enters a number only in the Start At box (leaving the bottom section BLANK), the key will be generated automatically with the entered number as the starting key ID.

If the user DOES check the "Generate Key Automatically" box AND fills in anything in the bottom section (String Prefix 1/String Prefix 2/String Prefix 3 Static Text/Numeric Suffix), the key will be automatically generated based on the concatenation set up in the bottom section.



Topic: Role Privs



← Search		Edit Trackor - Role Privs				
General Key Generation		Role Name	Privileges			
			Read //	Edit //	Add //	Delete
		A&E Vendor	~	✓	✓	
Role Privs		Administrator	✓	✓	✓	✓
Role Restrictions		Construction Manager	✓	✓	✓	✓
Rules	3	Construction Manager (Demo)	✓	✓	✓	✓
Components Package	0	Construction Vendor				

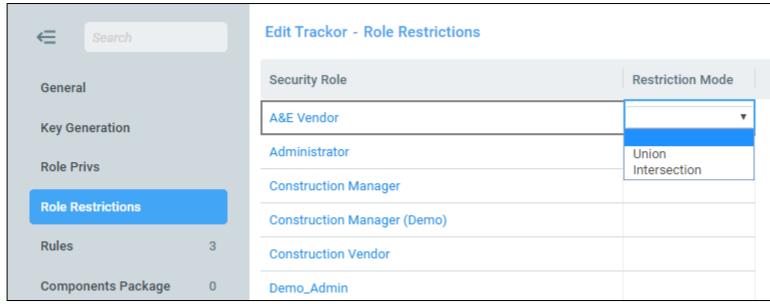
The Role Privs Tab contains the privileges for each Security Role of the current Trackor Type. Click the appropriate checkbox in the columns to alter the permissions for a Role Name. Only change the privileges of the roles that would need to use the tab, therefore, do not change every role's privilege unless every role needs to use the tab.

Topic: Role Restrictions

For more detailed information refer to the

Restricted Trackors Documentation





that "Company" Trackor Type.

The Role Restrictions Tab displays the restrictions of various Security Roles. Only Trackor Types of the Child Trackor Type "User" can effectively use the Role Restrictions Tab. If a Security Role is restricted to a Trackor Type, users assigned to that Security Role can only see the Trackor Records belonging to that Trackor Type and its' inheritors all the way down the tree.

For example, if a Security Role is restricted to the Trackor Type "Company" and the Trackor Type "Users" is a child to the type "Company", any users assigned to the restricted Security Role can only see Trackor Records that also belong to

Topic: Role Restrictions

Vendor Contact William Powell Tony Roland		Vendor	Market Atlanta Los Angeles	
		Roland Power Service Company		
		Roland Power Service Company		
Maint:Maintenance ID ±	M:Market	V:Vendor ID	Maint:Maintenance Class	
AL13936-0000	Atlanta	Southeast Generator Service, Inc.	Generator	
AL13936-0001	Atlanta	Coolray HVAC®	HVAC	
AL13936-0002	Atlanta	Roland Power Service Company	Generator	
AL13936-0003	Atlanta	RightCab, Inc®	Cabinet	
AL13936-0004	Atlanta	EIC Solutions	HVAC	
AL13936-0005*	Atlanta	Heating and Air Unlimited®	HVAC	
AZ15042-0004	Arizona*	Roland Power Service Company *	Generator	
CA10018-0000	Atlanta	Coolray HVAC	HVAC	
CA10018-0001	Atlanta	Roland Power Service Company	Generator	
CA10036-0002*	Los Angeles	Roland Power Service Company*	Generator	
CA11007-0001	Los Angeles	Roland Power Service Company*	Generator	
CA11007-0002	Los Angeles	Roland Power Service Company	Generator	



Trackor Restrictions set on Maintenance and Instruction

 UNION – Vendor Contact User sees all records that are assigned to his Company OR in his Market



Topic: Role Restrictions



Vendor Contact = William Powell



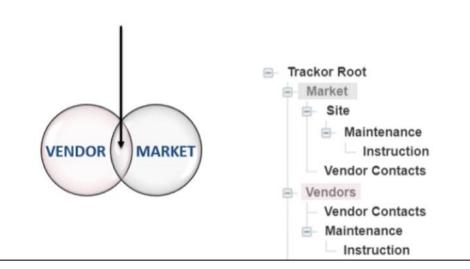
Vendor Contact = Tony Roland





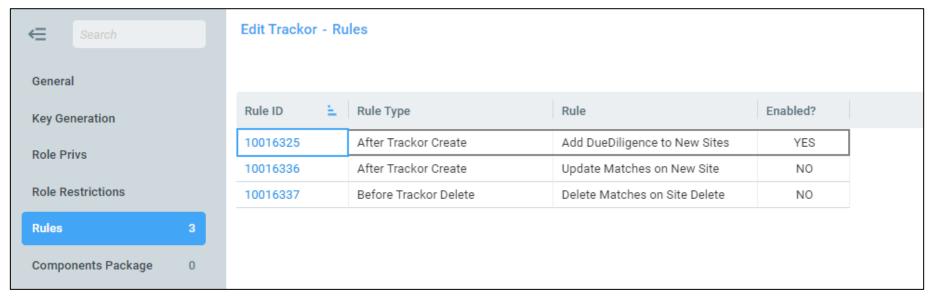
Trackor Restrictions set on Maintenance and Instruction

 INTERSECTION – Vendor Contact User sees all records that are assigned to his Company AND are in his Market



Topic: Rules





The Rules Tab will contain the Rules assigned to the Trackor Type. Rules provide a mechanism to perform process automation on Trackors and Fields in the platform.

Topic: Components Packages Tab

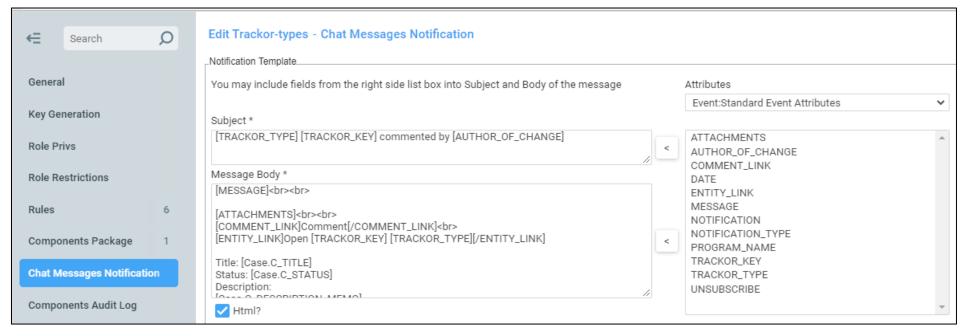


⇐ Search	Edit Trackor - Components Package	1001700
General	✓/ Components Package ≟	
Key Generation	Closeout Package	
	Expense Reports	
Role Privs	Materials and Asset Management	
Role Restrictions	PO Line Automations	
Rules 3	POs and WOs	
Components Package 0	Priority Automation	
Components Fackage	Requirements	
Comments Notification	Simple Checklist Workflow	
Components Audit Log		
	〈 〉 18 of 8 ^ []	
	OK Cancel Ap	ply

A Trackor Type or Rule or DB package can be assigned to multiple Component Packages. Component Packages allow Platform Developers to group entities into logical groups based on the Application Package or module that the entity is associated with. For example, an Account will need to be part of the Case Management System and Professional Services Automation.

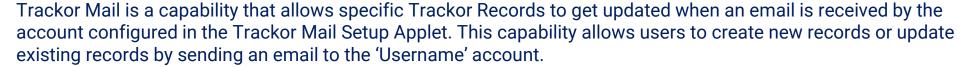
Topic: Chat Messages Notification Tab



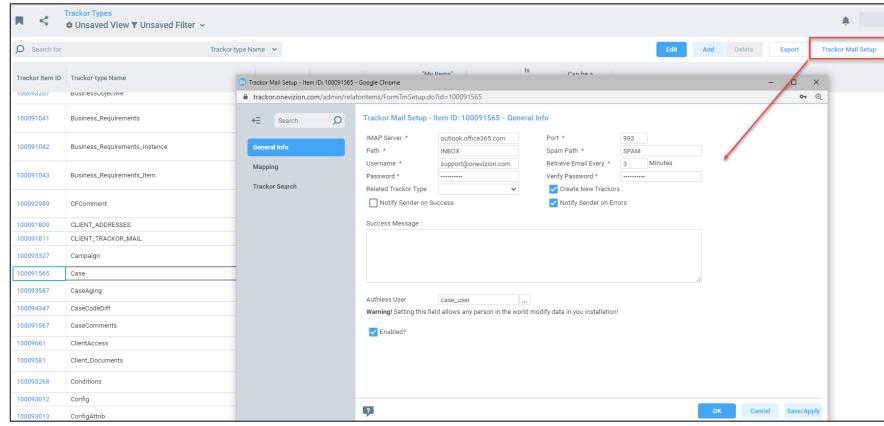


The Chat Messages Notification Tab will appear when the "Enable Chat" checkbox is checked. Chat Messages are Chat threads that can be added to each Trackor Record of the Trackor Type by Users in the system. Administrators can create Global "Chat Added" notifications for every Trackor Type where chats will be used, and then the users that subscribe to individual chats for this Trackor Type and have email notifications enabled in User Settings will receive email notifications.

Topic: Trackor Mail







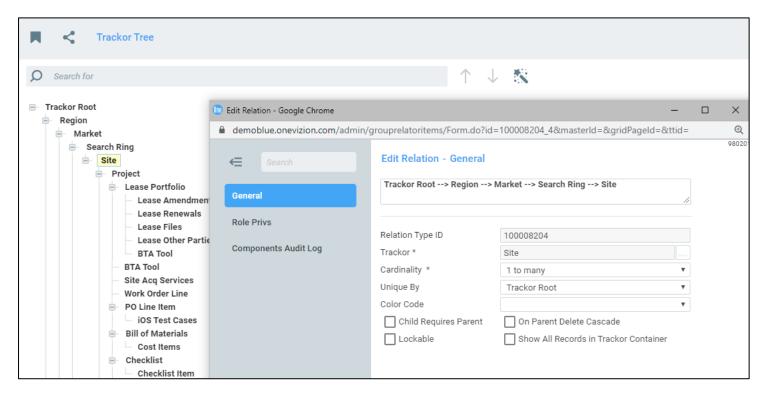
The Mapping Tab is used to create the format of the email message. Here the Message Field and Field will be established.

The Trackor Search tab is used for custom SQL in order to return a specific Trackor Record. The System Administrator will set these according to specific needs and requirements.

For more detailed information refer to the Trackor Mail documentation.

Topic: Trackor Tree





In order for Trackor Types to be both visible and usable, they need to exist in the Trackor Tree. The Trackor Tree shows all of the Trackor Types and their parent/child relationships. Add to the root if Trackor Type has no parent.

1 to Many

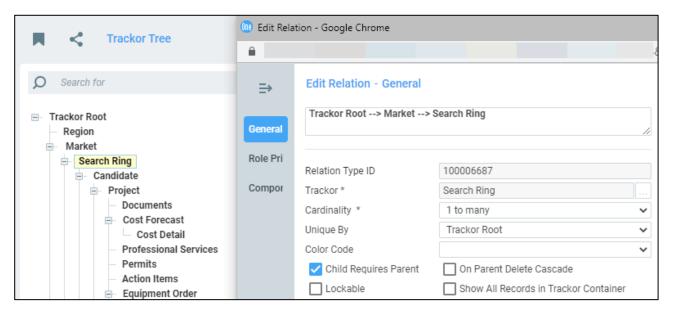
- Easy to add parent fields into view without affecting record count.
 - parent "Site"
- Adding child fields into view will affect record count since there will be a row per child.
 - children "Doc1", "Doc2", etc.

Many to Many

- Adding parent or child fields into view will affect record count dramatically.
 - parent "Market"
 - child "User"

Topic: Trackor Tree





The Trackor Tree allows you to expand for grandchildren

- "Show All Records in Trackor Container" is checked. Ex. Document tab on Search Ring would include both children and grandchildren given the relationships below
 - Search Ring=>Documents
 - Search Ring=>Candidates=>Documents.

Warning: Make sure to not create a cycle or you will get unpredictable results like below.

A -> B -> C

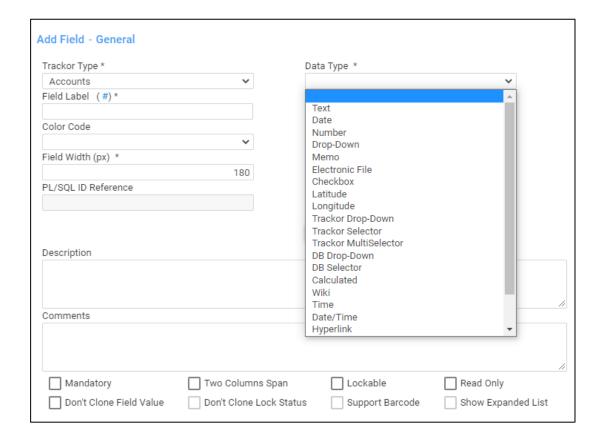
A -> D -> C

Tip: Use a Trackor Selector when a relationship might pollute the Trackor Tree.

Fields



Topic: Fields





Purpose of different Data Types

- Drop Downs have a V-Table with only a handful of entries.
- Selectors can have lots of V-Table entries with the ability to search.
- Trackor Selectors can have SQL but always point to a Trackor. So, they have great performance in grids.
- DB Selectors have SQL and can point to anything in the system. For performance reasons, use a Trackor Selector if the SQL points to a Trackor.
- If you chose a color code, the field will no longer be highlighted in the grid for "recently modified" as the color code takes precedence.

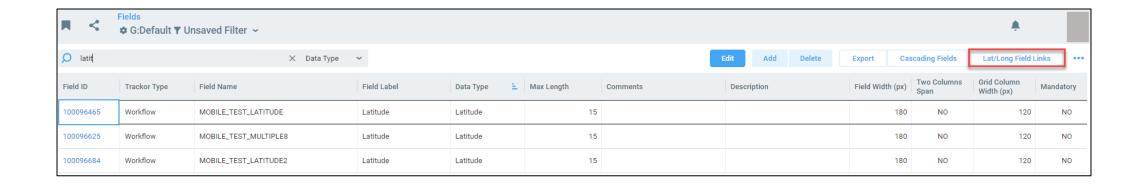
Note: Should you re-use an existing V-Table for a new drop-down field? Usually no, because if you add a new value to the V-Table, it will be available to all the other fields. Ex, with Pass/Fail you are asked to add "Pending".

Topic: Fields



Latitude/Longitude fields must be linked together and can only be done from the Fields page.

- Otherwise the mapping and form control will not work correctly.
- It is easy to forget this step.



Topic: E-File Fields



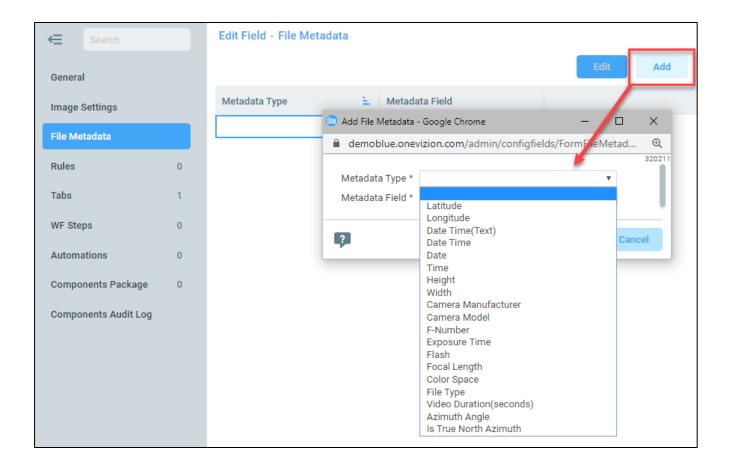
Search		Edit Field - Image Settings
General		Resize Mode ■ Width ▼
Image Settings		Image Width 1600 Image Height
File Metadata		
Rules	0	Rotate Using EXIF Orientation
Tabs	1	Log E-File Changes Upload files directly to AWS S3
WF Steps	0	Autocaption Template
Automations	0	



Photos can be automatically resized as they are loaded.

Using the auto-caption template, a section can be added to the photo using values from other Configured Fields.

Topic: E-File Fields





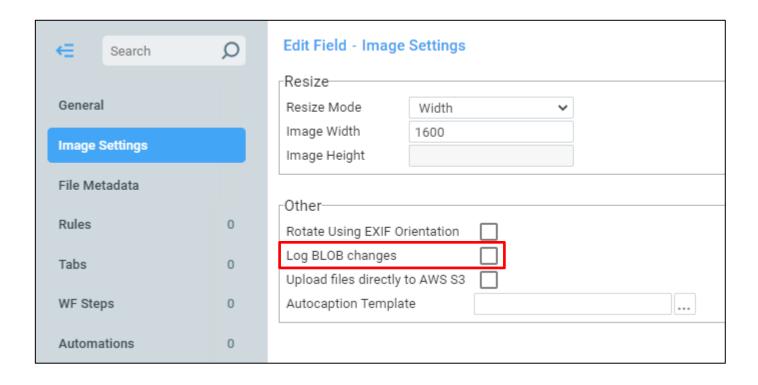
Data about photos can be extracted from EXIF information and stored in separate fields for quality control and the auto-caption template.

The most used are:

- date time
- latitude
- longitude

Topic: E-File Fields





Large files up to 3GB can be loaded directly to S3.

Pros:

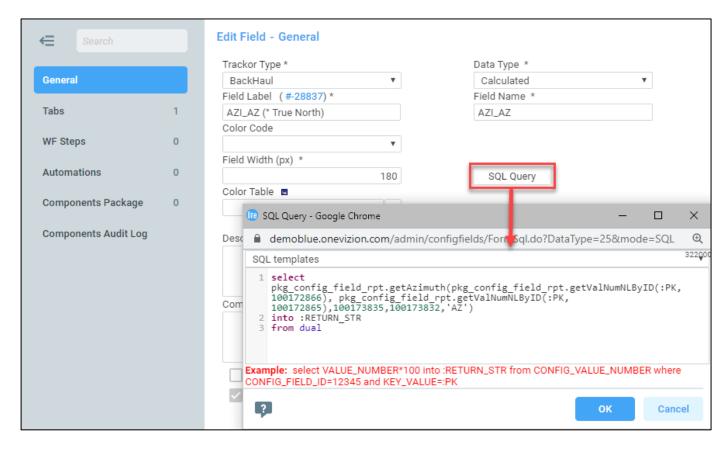
- Less space in database before it gets moved to S3.
- Less stress on webserver.

Cons:

EXIF data will not be captured.

Recommendation – Only use for large files. Suggested > 300MB.

Topic: Fields to be used Selectively





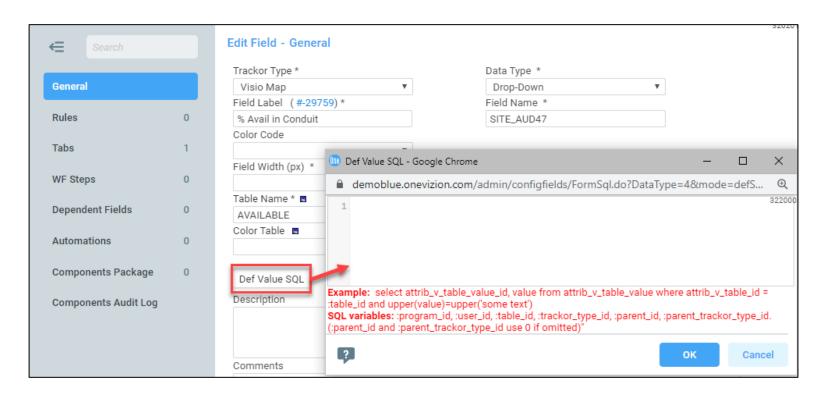
DB Selectors, DB Drop-down, Rollup and Calculated fields.

- All are expensive on the database because the SQL is handwritten or accesses too many rows.
- Can be ok in a grid of a hundred or so records but there is nothing stopping an export of a million records executing the SQL a million times.
- For small result sets, they are just fine and very useful.

Ex. This field allows you to show the roles assigned to a user in the User Trackor Browser page and tab.

Topic: Selector/Drop-down Fields

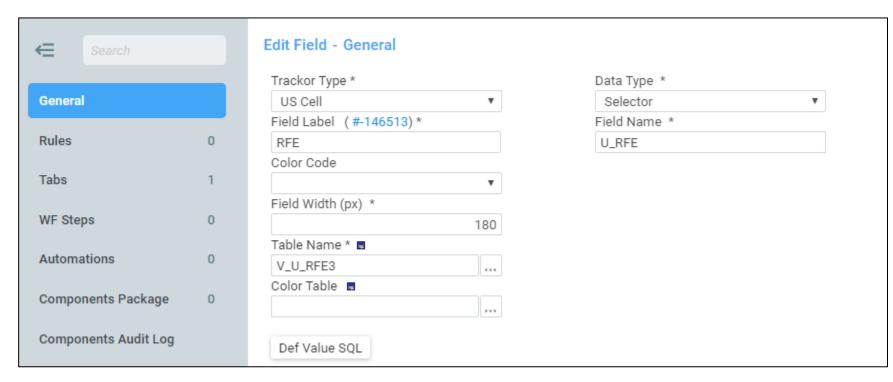




- Use Drop Down for small V-Table.
- Use Selector for large V-Table.
- Both require Table
 Name
- All configured field have optional "def value SQL".
 - Note: This SQL is for the GUI only. API and import ignore this.

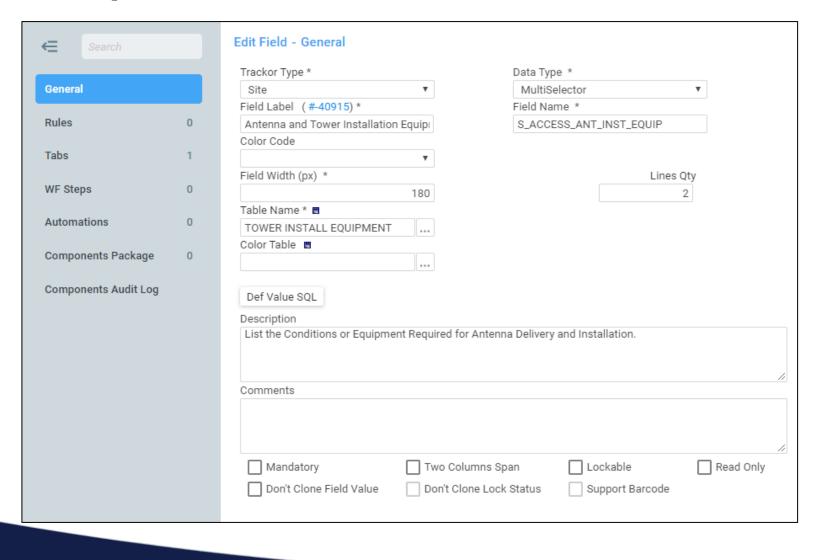
Topic: Trackor Selector Fields





- Selector's Trackor Type is the related Trackor Type
- Short Name allows Drill Down Fields
- If Selector's Trackor
 Type is defined as "Is
 User", then User in My
 Things filter can be
 checked. It affects:
 - Trackor Restrictions
 - My Things in Filter

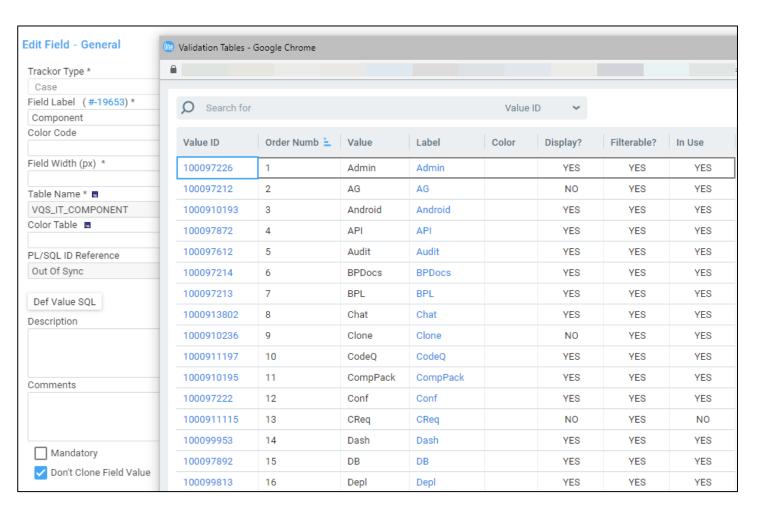
Topic: Multi-selector Fields





- Table Name is required
- Lines Qty = 1 will comma separate chosen items.
- Lines Qty > 1 will put chosen items on separate lines.

Topic: Cascading Fields





Cascading Fields are where one drop down field restricts the choices of another drop down field.

This example is for State and County.

- Create the State field and load the 50 states in.
- Create the County field and load the counties in.

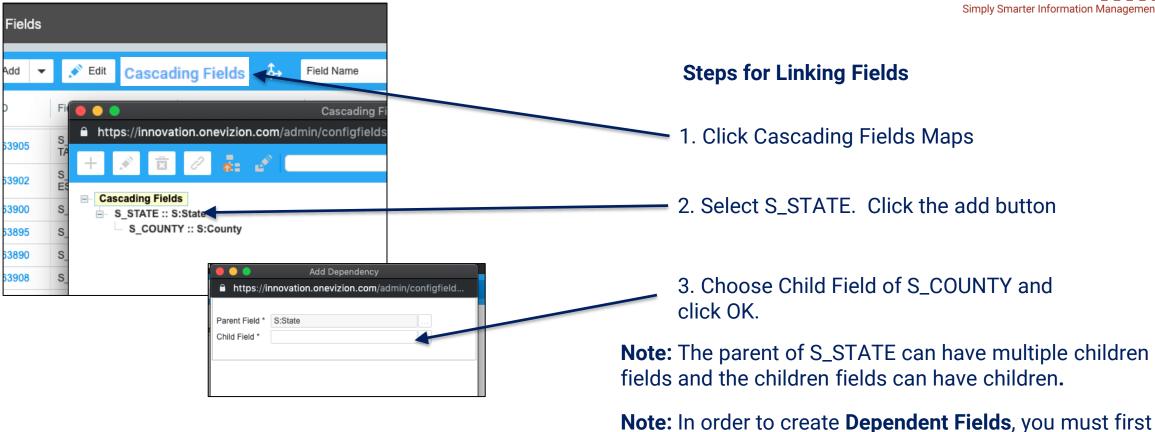
Note: There is an import for loading V-Table values and is covered in another training deck.

Note: If 2 fields are configured as cascading fields and only one is in a grid or tab, that field will be read-only.

Topic: Cascading Fields (Dependent Fields)



select the Data Type of Drop-Down and then set up a **V-Table** containing the properties (choices) for the Fields.



Topic: Cascading Field Linking Via CSV

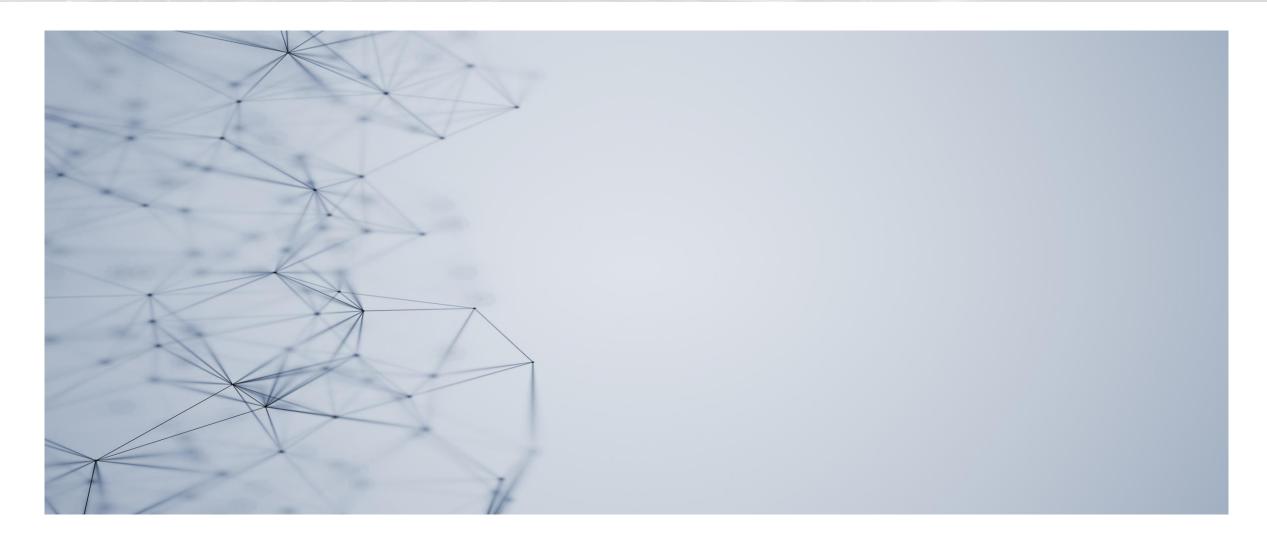


		71
	Import Method Import new data. Create new links only. Import all data. Remove existing links and create al Import non-existent VTable values/Trackor Classes Choose File No file chosen Expected CSV Columns: PARENT_FIELD, PARENT_VALUE, CHILD_FIELD, CHILD_VUSE comma to separate values in CSV file	Import CSV VALUE
 ► VTable values ☐ Fixed-Price ☐ Milestone Completion ☐ Other (Explain in T&Cs) ☐ Upon Final Acceptance ☐ Upon Project Start ☐ No Charge ☐ Other (Explain in T&Cs) ☐ Other (Explain in Comments) ☐ Other (Explain in T&Cs) ☐ Recurring 		
Annually Bi-Annually Milestone Completion Monthly Other (Explain in T&Cs) Quarterly Time and Materials Milestone Completion Monthly		
1 21		Close

If you have a large amount of values, you can import a CSV by clicking "Import Value Relations from CSV". Import Relations

Here you have some options and the text
 explains them well. After importing you can see results below.

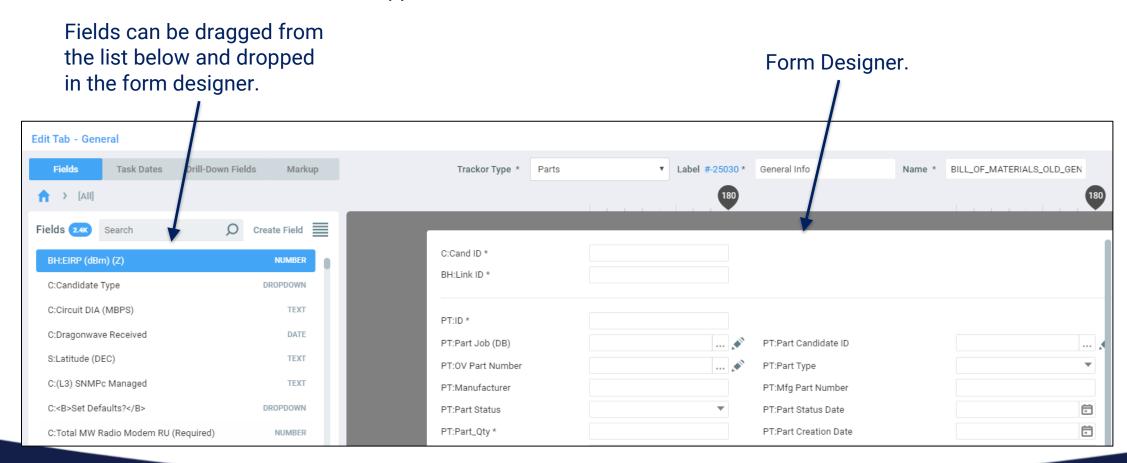
Tab Design



Topic: Tab Design



A Tab is a collection of fields to support a Team.



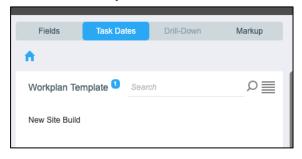
Topic: Tab Design



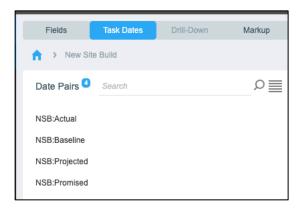
Tasks can be added to Tab also.

Note: The Task Dates Tab will only become visible when the Field is associated with a WorkPlan. Here users are able to choose the dates for Fields which are "Date" Data Type.

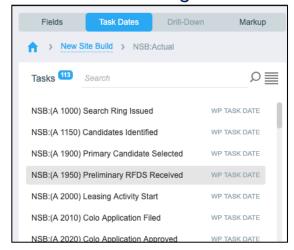
 Choose Workplan Template



2. Choose Date Pair.



3. Choose Task and drag to Form Designer



Topic: Tab Design

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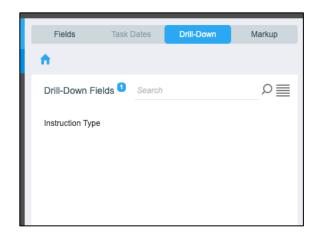
Training Objectives:

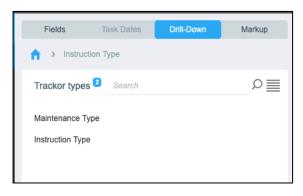
Drill Down Fields on a Tab

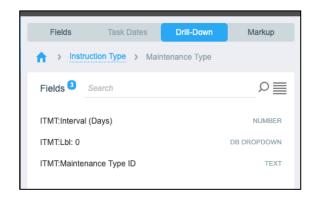
When a Trackor Selector is on a tab and has a Short Name, fields on tabs on the related Trackor Type can be added to the tab. They are called Drill Down Fields.

 Choose Trackor Selector Field 2. Choose Trackor Type

3. Choose Field and drag to Form Designer







Note: The Form Designer will not display drill-down fields if Trackor Type is not assigned to Trackor Tree.

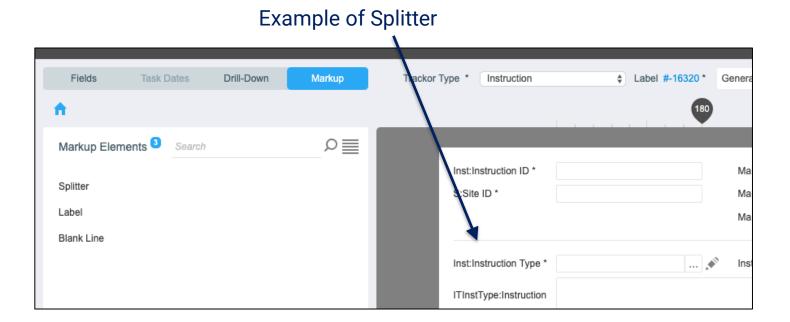
Topic: Tab Design

Training Objectives:

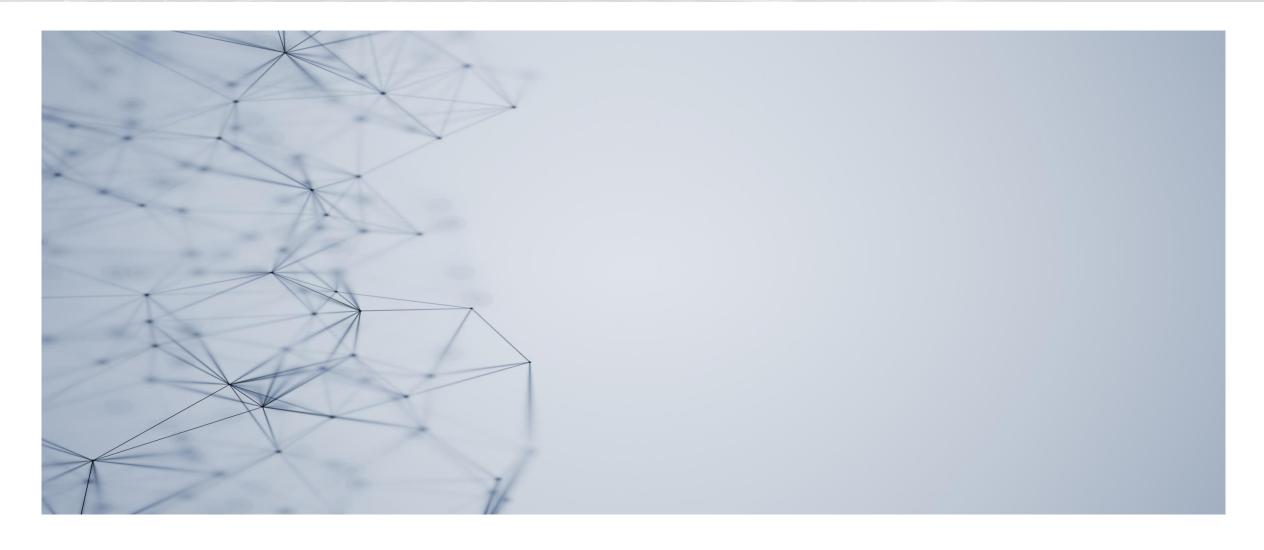
Markup Fields on a Tab



Markup Elements include Splitters, Labels and Blank Lines. Splitters and Blank can be used to improve appearance of the tab. Labels can be used for instructions or naming sections.

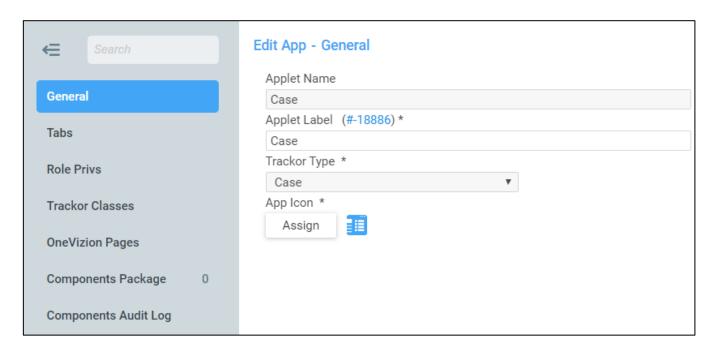


Applets



Topic: Applets

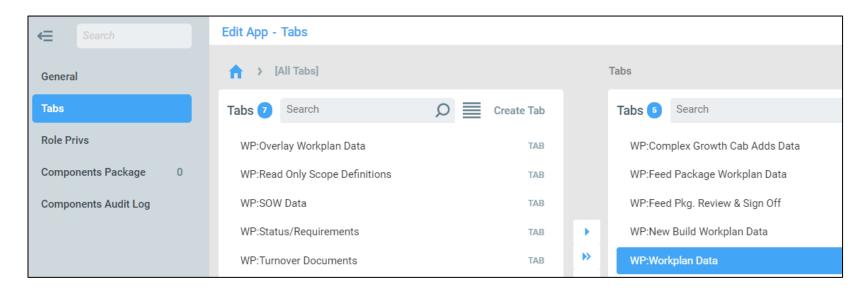




- An applet is a collection of Tabs designed to collect data to accomplish a business purpose.
- An applet is automatically created when you create a Trackor Type and has a General Info tab.
- Can have more than one Applet to avoid having too many tabs on the main Applet and consolidate relevant Tabs to a team or department.

Topic: Applets





- Workplan tab allows adding and modifying workplans.
- Child Trackors can be added as a tab to have a filtered Trackor Browser. This is called a Trackor Container.
- Team or Department level
 Tabs can be added have all
 fields relevant to task
 organized together.

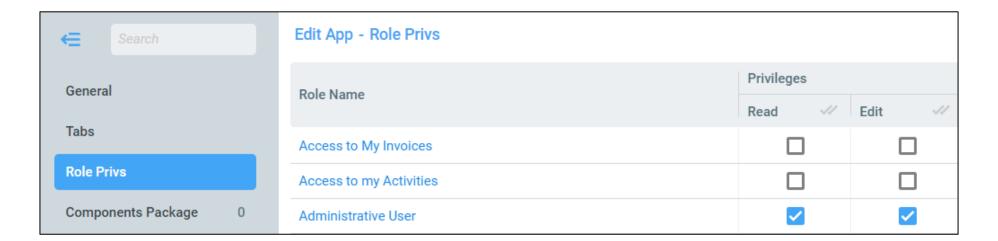
Note: When loading the form, if the sum of tabs from all trackor types is less than 1000, a list of all tabs will appear. If the number of tabs is more than 1000, then the list of tabs of the primary trackor type will appear.

Note: Applets are Published by default when created.

Topic: Applets/Role Privs

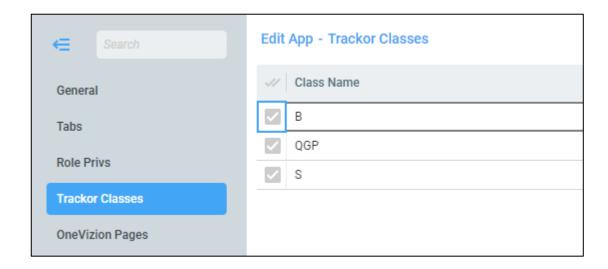


- The Role Privs tab contains the Security Privileges for each Security Role for the Tab.
- Permissions can be set here as well as on the Administer Role page.



Topic: Applets/Trackor Classes

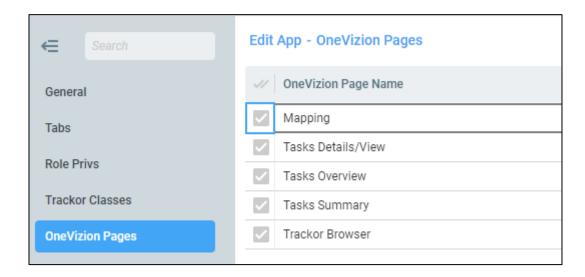




 Trackor Classes can be set here as well as on the Class X-Ref page.

Topic: Applets/OneVizion Pages



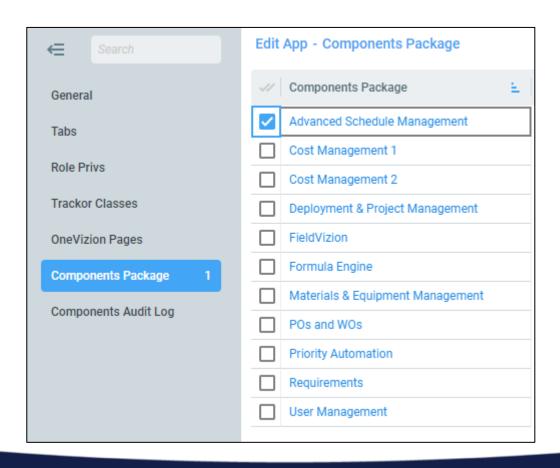


• Controls which pages the applet will be shown.

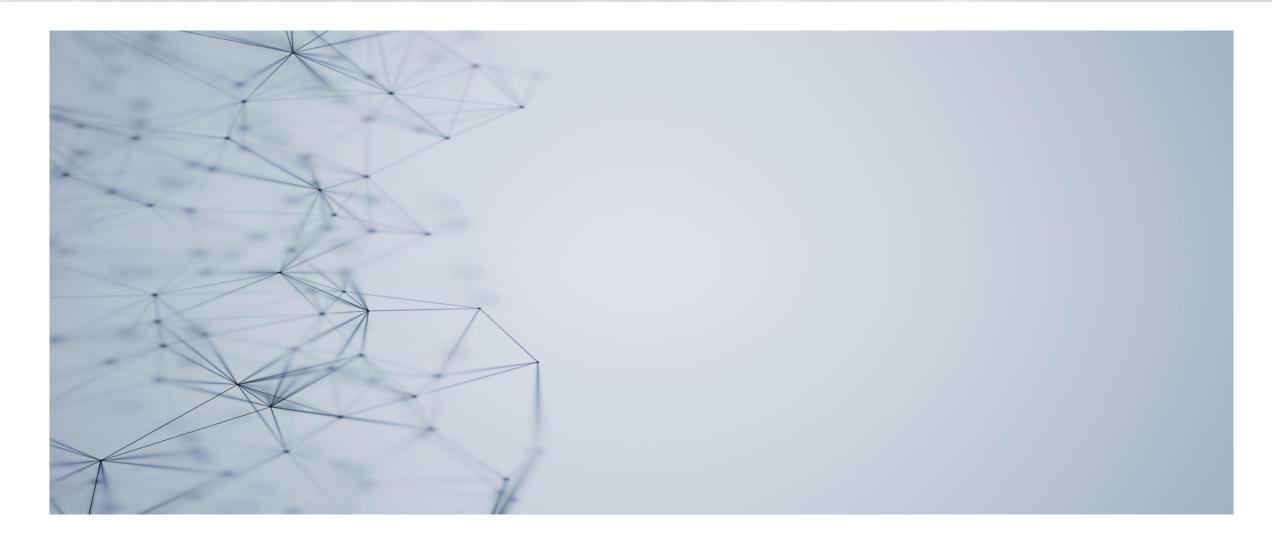
Topic: Applets/Components Package



A trackor type or rule or DB package can be assigned to multiple Component Packages. For example, an Account will need to be part of the Case Management System and Professional Services Automation.



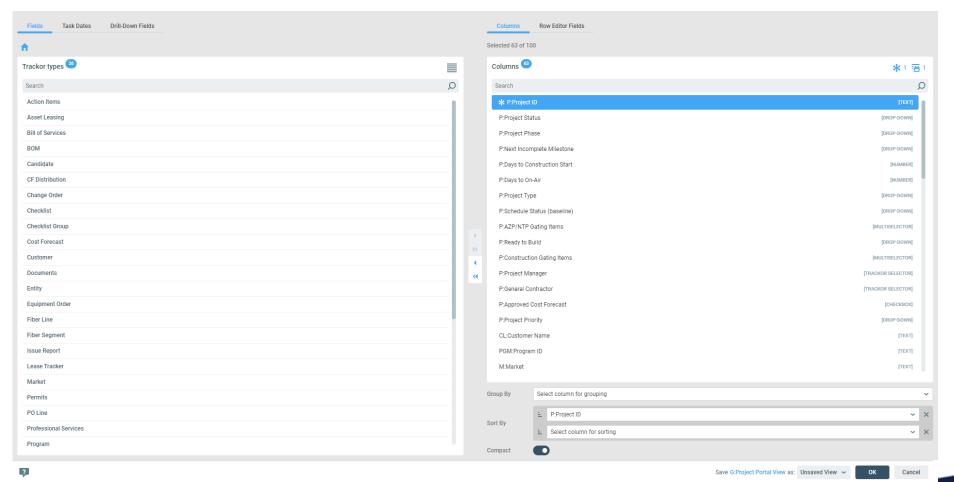
Views and Filters



Topic: Views and Filters

Configuring View in Trackor Browser

- Fields, Task Date and Drill Down fields can be added to the view columns on the right.
 - If tasks or drill down fields are not configured for this Trackor Type, the button disappears.
 - If Fields list grows to greater than 3000, then it will for the user to chose Trackor Type first.

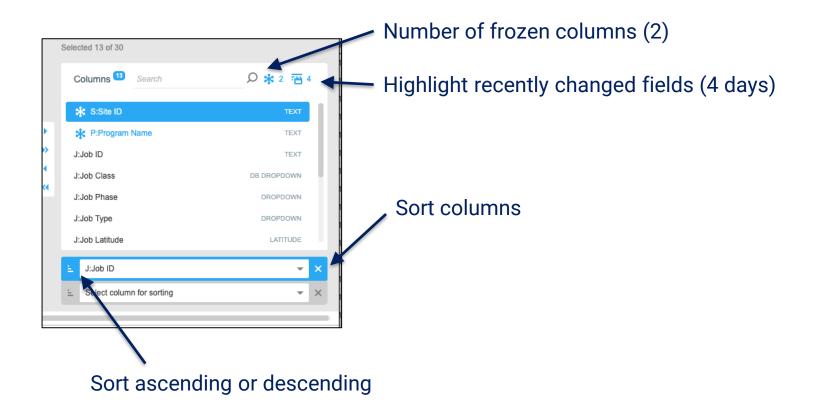




Topic: Views and Filters

Configuring View in Trackor Browser



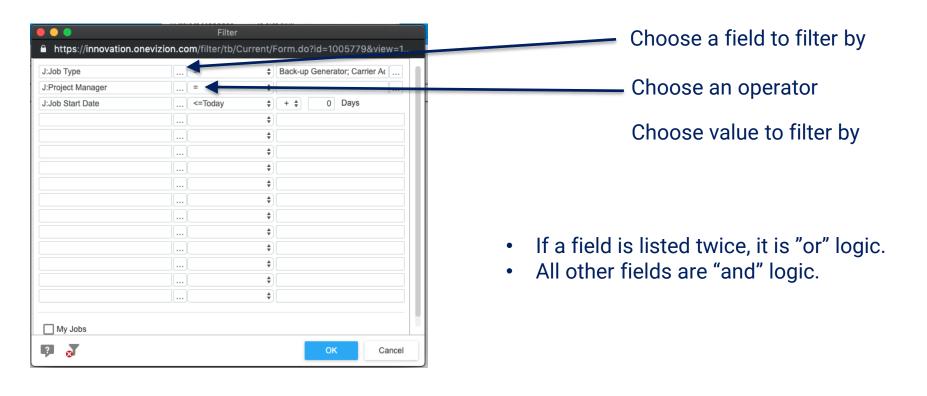


Topic: Views and Filters

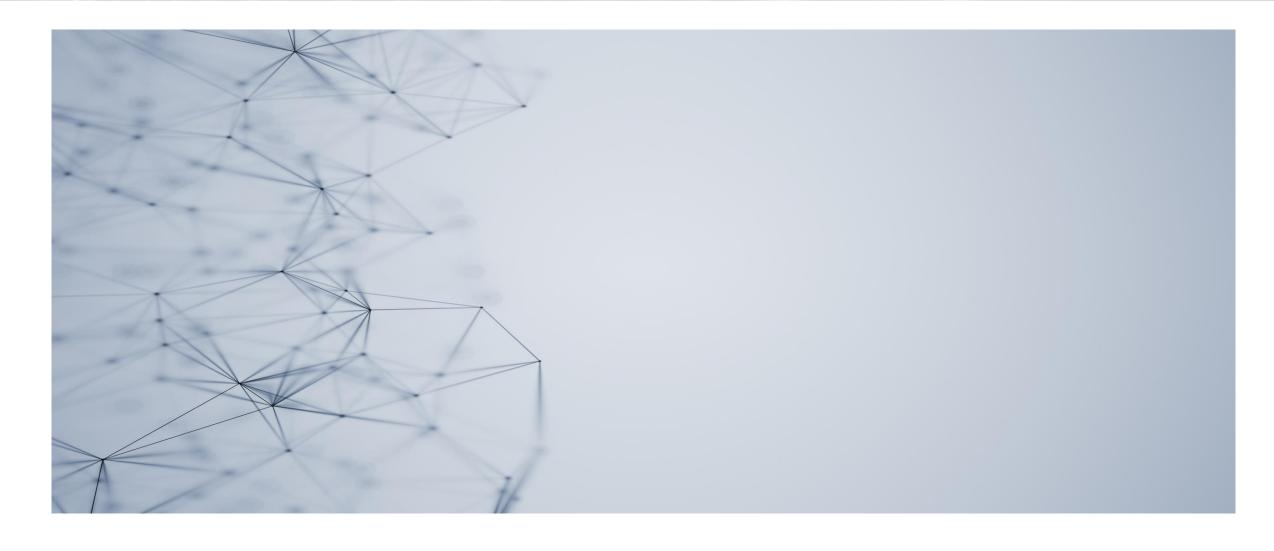
Training Objectives:

Using Row Editor Fields in Trackor Browser



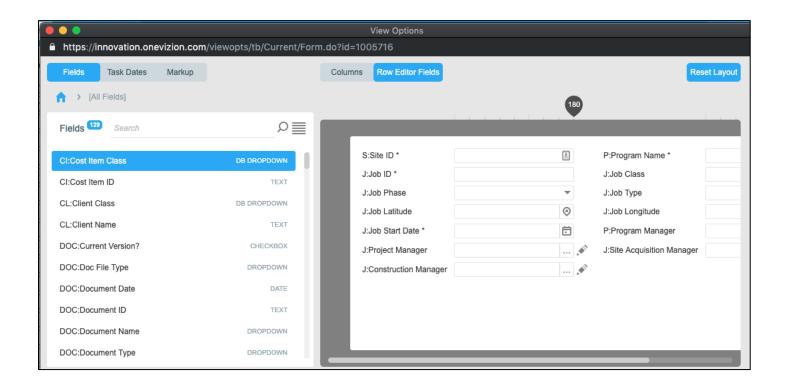


Row Editor



Topic: Row Editor

Configuring Row Editor Fields in Trackor Browser



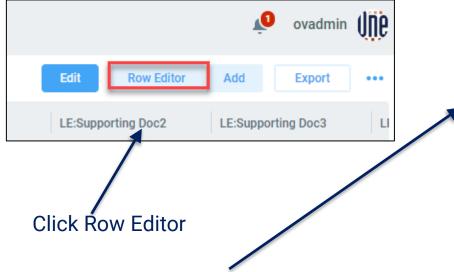


- By default, the columns are the same in the column list and the row editor fields.
 - After selecting row editor fields, the user can add, remove, add splitters etc. effectively making his own tab from existing fields.
 - This can be saved as a local or global view and shared.

Topic: Row Editor

Using Row Editor Fields in Trackor Browser





- The arrow button navigates the Trackor records. Shortcut keys are:
 - ctrl+s = Save
 - ctrl+left = Left Arrow
 - ctrl+right = Right Arrow

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